

## Hospitality Teams Schedule

**Year 2010**

**Please be at your area of ministry by 10:00 a.m. on your Sunday**

**PLEASE NOTE: If you cannot serve on your scheduled Sunday,  
please trade with someone on the schedule.**

*Thank you for ministering to the Body! You are much appreciated.*

Month	Front Door	Hospitality Coffee Etc.	Welcome Center	Super Wed. 7 <sup>th</sup> Week	Special Dinners
<b>First Week</b>	Cher-ree, Shardae, Lee-Ann Sims	Jen Snyder	Obasi & Bernice Onuoha	<b>In Charge:</b>	<b>In Charge:</b> Sharon Higgins / Arlene Hiatt
<b>Second Week</b>	Connie & Brandi King  Alvarez Family		Obasi & Bernice Onuoha	<b>Team Members:</b> Cliff & Lisa Ritz  Gracie Alvarez	<b>Team Members:</b> Cliff & Lisa Ritz  Doug & Judy Hitt
<b>Third Week</b>	Cher-ree, Shardae, Lee-Ann Sims	Jen Snyder	Obasi & Bernice Onuoha	Crystal Fox  Connie King	Les & Donna Hubert  Quiller & Erin Caudill
<b>Fourth &amp; Fifth Week</b>	Belinda Dittmer  Linda Roop		Obasi & Bernice Onuoha		Ken & Arlene Hiatt  Chris & Cara Lee

### Hospitality – Coffee Etc.

#### Check List Before Service:

1. Check to see that sufficient coffee supplies are out.
  - a. Starbucks coffee cups, lids, and wraps (stored in kitchen – top shelves of metal racks)
  - b. Creamers and sugars – bottom of coffee center
2. Wipe off condiment holder (top edges and sides).
3. Wipe off cup area on machine.
4. Be sure “Starbucks sign” is dusted.

#### Check List After Service:

1. Wipe off red tables and chairs.
2. Wipe off top of coffee center.
3. Be sure kitchen counters and sink are clean.
4. Take home to wash white dishtowels and dishcloths – return the next Sunday or through the week.

#### Both Before & After Service:

1. Remember, this is a ministry...so mingle with people.
2. Watch for spills on carpet and soak up with paper towel as soon as possible.